

Volunteer Agreement

[Church name]

Thank you for volunteering with us. This agreement sets out what you can expect from us, and what we hope for from you.

Volunteer: _____

Role: _____

This agreement is in good faith only. It isn't a legal contract, and neither of us intends it to create an employment relationship. You're free to stop volunteering at any time.

What we'll do

- explain your role, and introduce you to the people you'll work with
- give you the training your role needs [, including safeguarding training]
- make sure you always have someone to turn to. Your main contact is [name and role]
- pay back out-of-pocket expenses you've agreed with us beforehand, when you give us receipts
- cover you with our insurance while you volunteer for us
- follow our health and safety policy, and keep you safe
- treat you fairly, and with respect
- look after your personal information, as our privacy notice explains
- listen if something isn't working, and try to put it right

What we hope you'll do

- follow our policies, especially on safeguarding, health and safety and confidentiality
- keep private what you learn about people in church life
- let your contact know if you can't make it, or if you'd like to change role or stop
- come to the training your role needs
- [complete a DBS check before you start, as your role needs one]
- tell us straight away if you're worried about anyone's safety

If something isn't right

If you're unhappy about anything to do with your volunteering, please talk to your contact. If that doesn't help, speak to [our minister] . If we have a concern, we'll talk it through with you.

Signed

Volunteer _____

Date _____

For the church _____

Date _____